

BYLAWS
of
THE YOUNG LAWYERS DIVISION
OF THE
HUDSON COUNTY BAR ASSOCIATION
NEW JERSEY

As adopted December 1989

Amended to January 28, 2010

INTRODUCTION

The Bylaws of The Young Lawyers Division of The Hudson County Bar Association were initially approved by The Hudson County Bar Association Board of Trustees in December 1989.

The Bylaws were amended by the membership of The Young Lawyers Division of The Hudson County Bar Association on May 20, 1995 and approved by The Hudson County Bar Association Board of Trustees on May 21, 1995; and further amended by the membership of The Young Lawyers Division of The Hudson County Bar Association on January 13, 2010 and approved by The Hudson County Bar Association Board of Trustees on January 28, 2010.

This re-print of the Bylaws complies with all amendments through January 28, 2010.

BYLAWS
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THE YOUNG LAWYERS DIVISION
OF THE
HUDSON COUNTY BAR ASSOCIATION

ARTICLE I
NAME

The name of the organization shall be The Young Lawyers Division of The Hudson County Bar Association. (The Young Lawyers Division shall hereinafter be referred to as “YLD”; The Hudson County Bar Association shall hereinafter be referred to as the “Association.”)

ARTICLE II
PURPOSE

The purpose of the YLD shall be to stimulate the interest of new lawyers in the objects of the Association; to carry on activities that will be of assistance to new lawyers in the practice of law; to organize and encourage *pro bono* and community service involvement by all new lawyers; and to make reports and recommendations to the Association. Additionally, the YLD is to serve the Hudson County community and facilitate charitable events that will benefit the Hudson County community.

ARTICLE III
MEMBERSHIP

The membership of the YLD shall consist of all members of the Association in good standing who have paid current Association dues as determined by the Association, and who: (a) are under the age of thirty-six (36) years; or (b) have been admitted to the practice of law seven (7) years or less. Membership in the YLD shall terminate at the end of the Association’s calendar year within which a member attains the age of thirty-six (36) years or his/her seventh year admitted to the practice of law, whichever occurs later. For the purpose of this article, years of practice shall be determined by reference to the member’s date of admission to practice law in any jurisdiction.

ARTICLE IV
OFFICERS

Section 1. The officers of the YLD shall be the President, the Vice President, the Treasurer, the Recording Secretary, and the Membership Secretary, each of whom shall be elected for a term of one (1) year to begin in January and until their successors shall be elected.

Section 2. *Duties of President.* The President shall be the chair of the YLD Executive Committee and chief executive officer of the YLD, and, subject to the powers of the Executive Committee (as hereinafter defined), shall have general charge of the affairs and management of the YLD. In addition to other duties and powers specified in these Bylaws, the President shall preside at all meetings of the YLD and the Executive Committee, shall supervise and make appointments to all committees, and perform such other duties and acts specified in these Bylaws and acts usually pertaining to this office. The President shall serve as a Trustee of the Association, and shall prepare and present at each monthly meeting of the Association a report of the work of the YLD for the past month.

Section 3. *Duties of Vice President.* The Vice President shall, in the absence of the President, perform the duties of the President and, in the event of the death, resignation, or disability of the President, shall succeed to that office. The Vice President shall perform such other duties as may be assigned by the President or the Executive Committee.

Section 4. *Duties of Treasurer.* The Treasurer shall be responsible for the record keeping of all YLD funds collected (usually with the assistance of the Association) at any YLD event and provide an accounting to the YLD President. The Treasurer shall, in the absence of the Vice President, perform the duties of the Vice President, and, in the event of the death, resignation, or disability of the Vice President, shall succeed to that office. The Treasurer shall also perform such other duties as may be assigned by the President or the Executive Committee.

Section 5. *Duties of Recording Secretary.* The Recording Secretary shall keep a true record of the proceeding of all meetings of the YLD Executive Committee and shall be the custodian of all non-financial books, records, documents, and other property of the YLD. The Recording Secretary shall be responsible for the preparation and/or revision of the YLD's Bylaws and shall have overall responsibility for public relations and the publicity attendant to all YLD events and affairs. The Recording Secretary shall, in the absence of the Treasurer, perform the duties of the Treasurer, and, in the event of the death, resignation, or disability of the Treasurer, shall succeed to that office. The Recording Secretary shall also perform such other duties as may be assigned by the President or the Executive Committee.

Section 6. *Duties of Membership Secretary.* The Membership Secretary shall keep an accurate list of all active YLD members and shall maintain a list of all individuals who attend any YLD event. The Membership Secretary shall, in the absence of the Recording Secretary, perform the duties of the Recording Secretary, and, in the event of the death, resignation, or disability of the Recording Secretary, shall succeed to that office. The Membership Secretary shall also perform such other duties as may be assigned by the President or the Executive Committee.

Section 7. *YLD Advisor.* Any member of the Association may serve as the YLD Advisor to the YLD, as designated by the Board of Trustees of the Association. The YLD Advisor shall be available to assist the YLD as determined by the Executive Committee.

**ARTICLE V
EXECUTIVE COMMITTEE**

Section 1. *Membership.* The Executive Committee shall be composed of the President, the Vice President, the Treasurer, the Recording Secretary, and the Membership Secretary.

Section 2. *Duties.* The Executive Committee shall have general supervision and control of the affairs of the YLD, subject to the provisions of the Constitution and Bylaws of the Association and these Bylaws.

Section 3. *Meetings.*

(a) Regular Meetings. The Executive Committee may establish a regular meeting schedule, which shall be communicated to each member of the Executive Committee.

(b) Quorum. Three (3) members of the Executive Committee shall constitute a quorum. A majority vote of those members present and voting is necessary to approve all items of business except as otherwise provided in these Bylaws.

(c) Special Meetings. Special meetings of the Executive Committee may be called by the President or the Recording Secretary upon written request of three (3) members of the Executive Committee. The Executive Committee shall be given written notice of the time and place of such special meeting at least seven (7) days in advance.

Section 4. *Vacancies.* The Executive Committee may fill, by majority vote, any vacancy on the Executive Committee with a member of the YLD who is in good standing, subject to the provisions of Article IV. The members so selected shall serve for the remainder of that term.

**ARTICLE VI
ELECTION**

Section 1. *Eligibility.*

(a) In order to be eligible for election as an officer of the YLD, a person must be a member of the YLD, pursuant to Article III hereof, and in good standing for at least three (3) months prior to nomination to such position.

(b) A person must be eligible for membership in the YLD for the full term to which nominated.

Section 2. *Solicitation of Nominations.*

(a) There shall be an Election Committee. The Election Committee shall be composed of three (3) members consisting of the President, the Advisor, and a third member of the Association to be appointed by the President. The President shall be the chair of the Election Committee.

(b) It shall be the duty of the Election Committee to solicit from the membership of the Association nominations for officers of the YLD. Nominations must indicate the office to which the person is nominated. It shall also be the duty of the Election Committee to contact each

prospective candidate to apprise that person of the duties of the office to which such person is nominated and to obtain the acceptance of the nomination by the person so nominated.

(c) Any person serving on the Election Committee shall not be eligible for nomination or election to any officer position.

(d) The Election Committee shall confirm that each person nominated is eligible to hold office, as set forth in Section 1 hereof.

(e) A member may accept nomination to and, in the event of a contested election, appear on the ballot for only one (1) office.

Section 3. *Elections*

(a) In the event there is no contest for an office, the nominee for that office shall be elected by acclamation.

(b) In the event more than one (1) person is nominated for an office, the Election Committee shall cause appropriate written ballots to be prepared. These ballots, containing the names of nominees of the contested positions and voting instructions, shall be mailed to each member of the YLD entitled to vote. The mailing of ballots shall take place at least ten (10) days prior to the November monthly meeting of the Board of Trustees of the Association, and ballots shall be required to be returned to the Association's office no later than the close of business three (3) days prior to the November monthly meeting of the Board of Trustees of the Association. Ballots may be sent to YLD members by electronic mail or, in the event a member's electronic mail address is unknown, by regular mail. Ballots may be returned by YLD members by regular mail, electronic mail, facsimile, or by the voting YLD member personally delivering the ballot to the office of the Association. Only one (1) ballot shall be returned by each YLD member, and as ballots are returned, the Election Committee shall insure the member's casting ballot, but not the votes of the member, are duly recorded. To permit the Election Committee to record the members who vote, all ballots returned by means other than personal delivery by the voting YLD member shall be accompanied by the name of the YLD member casting the ballot, through either identifiable e-mail address (member's name used as e-mail address or e-mail address on file with the Association), return address on the envelope, or facsimile cover sheet. The Election Committee may develop additional means of confirming the identity of YLD members voting in contested elections, but any means must insure the secrecy of the ballots cast by the YLD member.

(c) In the event of a contested election, candidates may prepare a one-page written statement addressed to the YLD membership. The candidates' statements shall be mailed to all YLD members with the ballots, as provided in subsection 3(b) hereof.

(d) Ballots shall be counted by the Election Committee on the last day ballots are to be returned, following the close of business, at the office of the Association, or such other place determined in advance by the Election Committee. Candidates shall have the right to be present at the time and place of the counting of ballots. The results shall thereafter be published to the membership of the Association.

(e) Each candidate for a contested position shall be elected upon receiving a plurality of the votes cast.

(f) In the event of a tie for a particular office, the Election Committee shall mail out run-off ballots with the names of the top two (2) vote earners for each position there is a tie. The mailing of ballots shall take place at least ten (10) days prior to the December monthly meeting of the Board of Trustees of the Association, and ballots shall be required to be returned to the

Association's office no later than the close of business three (3) days prior to the December monthly meeting of the Board of Trustees of the Association. The Election Committee shall thereafter count the run-off ballots and announce the results as prescribed in Section 3(c) hereof.

ARTICLE VII MEETINGS

Meetings of the YLD membership may be called by the President or by a majority vote of the Executive Committee, or shall be called upon the written request of ten (10) members of the YLD. The purpose of the meeting shall be stated in the notice to the YLD membership. Except in cases of emergency, or as otherwise provided in these Bylaws, at least three (3) days' notice shall be given. Fifteen (15) members of the YLD shall constitute a quorum.

ARTICLE VIII COMMITTEES

Section 1. *Establishment of Committees.* In addition to the Executive Committee and the Election Committee, there shall be such other standing or special committees of the YLD as are established by the Executive Committee. All committees of the YLD shall consist of a chairperson and six (6) members unless otherwise provided in these Bylaws or by the resolution creating the committee. The duties of all committees shall be set forth in the resolution creating them.

Section 2. *Committee Membership.* The chairperson and members of all committees shall be appointed by the President and shall serve for the term of one (1) year and until their successors are elected or appointed unless otherwise provided in these Bylaws or in the resolution creating the committee. All chairpersons and at least four (4) members of YLD committees created by the Executive Committee shall be members of the YLD, unless otherwise provided in the resolution creating the committee. Vacancies in the membership of any committee resulting from resignation, death, or other cause shall be filled by the President for the un-expired term. The President shall be an *ex officio*, non-voting member of all committees, and shall have the authority to remove, for cause, any member of a committee during the term of office of such committee member.

Section 3. *Committee Meetings.* Meetings of each committee shall be held upon call of its chairperson or upon call of the President.

Section 4. *Committee Reports.* Except as otherwise specified in these Bylaws, the reports of all committees shall be in writing and contain the views of the majority of the committee members and the views of the minority thereof, if any. The reports shall be submitted to the Executive Committee by the committee members for a vote thereon and shall indicate the number adopting each view.

**ARTICLE IX
AMENDMENTS TO THE YLD BYLAWS**

Section 1. These Bylaws may be amended at any meeting of the YLD at which a quorum is present by a majority vote of the members present, but such amendments shall not take effect until they have been approved by the Board of Trustees of the Association.

Section 2. Written notice of any proposed amendments shall be given to the members of the YLD at least fifteen (15) days prior to the meeting at which such amendments will be voted upon.

**ARTICLE X
AUTHORITY**

The YLD shall be organized and conducted in all respects subject to the Bylaws of the Association. No action of the YLD, the Executive Committee, or any committee established under the authority of these Bylaws shall be construed to be the Association's policy. The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern the YLD in all cases to which they are applicable and in which they are not inconsistent with these Bylaws or the Constitution and Bylaws of the Association, or any special rules of order the YLD may adopt.